



Appendix 1 – Outline of Accreditation Outcomes

1.1 Provisional Accreditation

1.1.1 Provisional accreditation and when can it be granted:

Provisional Accreditation is granted **only** upon the creation of a new training post or the reapplication of a currently accredited post whose accreditation has expired. It is granted for a set period of time (up to a maximum of 6 months), during which time the position will be subject to an accreditation site visit by an accreditation panel.

1.1.2 Provisional accreditation granted for:

For a set period of time, no more than 6 months.

1.1.3 Reviews during a period of provisional accreditation are outlined below:

A training post that gains provisional accreditation will be subject to the following position review checks:

| | |
|----------|---|
| Review 1 | At time of initial application - table top review of application, possible communication with post to clarify application information |
| Review 2 | within 6 months – accreditation site visit |

1.1.4 Outcomes at the end of a period of provisional accreditation:

If, at the completion of both reviews, the training facility **satisfies** the Accreditation Panel that the requirements for accreditation are continuing to be met, and the position has satisfactorily completed a site visit, the Accreditation panel may grant the position full accreditation.

If, at the completion of both reviews, the training facility **does not satisfy** the Accreditation Panel that the requirements for accreditation are continuing to be met, and the site-visit of the training post did not prove or demonstrate satisfactory compliance of the accreditation requirements, the Accreditation Panel have the discretion to reassess the position and change the accreditation outcome of the position to accreditation with recommendations or to not accredit the position.



1.2 Full Accreditation

1.2.1 Full accreditation is:

When a position(s) gains the outcome of full accreditation, the position is not subject to any reviews, and is accredited for the period allocated by the accreditation panel.

1.2.2 A position be granted full accreditation:

- At the satisfactory completion of an accreditation site visit.
- At the satisfactory completion and implementation of the recommendations of the accreditation panel.

1.2.3 Full accreditation granted for:

For up to a period of 4 years, or as specified by the accreditation panel, whichever comes first. For example, accreditation can be granted to the end of the Candidate's completion of his/her FTP and election to Fellowship.

1.2.4 Reviews during a period of full Accreditation can occur:

In the event of the Accreditation Panel identifying any deficiencies in/concerns for the training post a review will be required within the specified period as reported by the Panel.

The gaps and concerns will include:

- Change in the structure of a training posts i.e. reporting line change, change in supervision, absence of an ongoing Supervisor
- Concerns about the Candidate's welfare and/or lack of address and support for Candidate's concerns

The Accreditation Panel can commence an accreditation review at any time at their discretion.

1.3 Accreditation with Recommendations

1.3.1 Accreditation with recommendations is:

Accreditation with recommendations means a training post has been accredited (or reaccredited), subject to set recommendations being complied with, within a specific timeframe. Training Posts with accreditation with recommendations will be subject to review by an accreditation panel either via another site-visit or a teleconference.

1.3.2 A post may be granted accreditation with recommendations:

- At the unsatisfactory completion of a full accreditation visit where recommendations have been issued by the Panel and are required to be



- fulfilled to grant full accreditation.
- At the unsatisfactory completion of a review of accreditation due to a change in the training post where the Panel may issue a set of recommendations that must be fulfilled within a given time-frame to grant full accreditation.

1.3.3 Accreditation with recommendations can be granted for:

Accreditation with recommendations applies for a set period of time, as determined by the accreditation panel, however it will be no longer than 12 months. During this time the position may be subject to a certain review.

1.3.4 Reviews during a period of accreditation with recommendations are as below:

The training post within the health setting that gains RACMA accreditation with recommendations may be subject to the following reviews (as required):

| | | |
|----------|----------|---|
| Review 1 | 2 months | Correspondence with the training post to see how recommendations are being implemented |
| Review 2 | 4 months | Teleconference with post to see how recommendations are being implemented (if required) |
| Review 3 | 6 months | Teleconference or site inspection to confirm or withdraw accreditation (as determined by the Accreditation Panel) |

1.3.5 At the end of a period of accreditation with recommendations the below outcomes may apply:

If, after a review, the training facility **satisfies** the Accreditation Panel that the recommendations listed in the relevant accreditation report have been complied with, the Accreditation Panel will reassess the post and may change the accreditation outcome of the position to full accreditation.

If, after all reviews have been completed, the training facility still has **not satisfied** the recommendations listed in the relevant accreditation report, the Accreditation Committee have the discretion to reassess the position and change the accreditation outcome or withdraw accreditation.

1.4 Withdrawal of Accreditation/De-accreditation

1.4.1 Withdrawn accreditation and when can it be granted:

When a position that has previously been provisionally accredited, fully accredited or has applied for accreditation, fails to meet the minimum requirements for accreditation or does not satisfy the accreditation panel at the site visit, and has consistently failed to improve



during the review process, the accreditation of the position will be withdrawn.

1.4.2 Withdrawn accreditation can last for:

Once a position has had accreditation withdrawn, the position is no longer accreditable for a minimum period of 12 months. If the training facility wishes to apply for a further training position, they will need to re-commence the accreditation process by submitting a new application for accreditation of a training position after 12 months. The training facility will then be subject to the accreditation process once again.

The criteria for withdrawal of accreditation is outlined in section 4 and 5 of this regulation.

1.4.3 Withdrawal of accreditation and STP funding:

If a training post has been funded by the Specialist Training Program (STP) and accreditation has been withdrawn based on the breach of accreditation Criteria, the training post's eligibility for funding will be affected. Posts which have been de-accredited will be in breach of their STP agreement and RACMA has the right to withdraw STP funding to this post.

1.4.4 Withdrawal of accreditation and Government funding:

If a training post has been funded by the Government and accreditation has been withdrawn based on the breach of accreditation Criteria, the training post's eligibility for funding will be affected. Posts which have been de-accredited may be in breach of their government agreement and RACMA has the right to withdraw government funding to this post.